

September 7, 2017



Dear Parents,

There has been a change in the procedure for requesting homework when a child is absent due to illness. The nurse and secretary are no longer accepting requests by phone.

With this in mind, I would like to establish with you, the best method for providing your child with the assignments that they have missed. Please check the preference below that works best for you and return the form to your child's teacher.

Thank you for your co-operation,  
*Mr. Roger R. Rogalin, Principal*

\*Please Check One

I would like my child's work to be sent home with: \_\_\_\_\_ from \_\_\_\_\_.

\_\_\_\_\_ from \_\_\_\_\_.

I would like my child's work to be sent to the school office to be picked up after 3:00.

I would prefer that my child's work be kept in the classroom until he/she returns.

\_\_\_\_\_  
(Child's Name - please print)

\_\_\_\_\_  
Grade/Teacher

\_\_\_\_\_  
(Parent Signature)